



Chair / Vice Chair of Nottinghamshire Countywide Disciplinary Panel

Contract: Volunteer (Part time)

Salary: Voluntary (with out of pocket expenses)

Appointed by: Recreational Cricket Advisory Group (RCAG)

Responsible to: Recreational Cricket Advisory Group (RCAG)

Role Profile

The key functions of the Chair/Vice Chair of the Nottinghamshire Countywide Disciplinary Panel (NCDP) are:

To act as the independent Chair of the NCDP in accordance with the Terms of Reference of the NCDP, and in particular:

- To plan and chair meetings of the NCDP (in person or by electronic means) whenever an issue arises and in accordance with the Countywide Disciplinary Rules which requires the NCDP's action.
- To ensure compliance with any Rules & Regulations for Leagues and/or Competitions set up under the jurisdiction of Recreational Cricket in Nottinghamshire (NCCC Cricket Sub Committee or Recreational Cricket Advisory Group)
- To ensure matters are dealt with in an orderly, efficient manner.
- To bring impartiality and objectivity to meetings and decision making.
- Progress action against clubs, players, coaches and officials who breach those rules.
- To report to the Recreational Advisory Group on the matters dealt with by the NCDP and any other issues which may arise within the NCDP's remit.

Provide support and advice to

- Leagues affiliated to NCCC

Person Specification

Required key skills, experience and qualifications:

- Ability to serve in an independent capacity - i.e. not holding any office, position or appointment within the Recreational Cricket Advisory Group or Associated Nottinghamshire Leagues, with the exception of any person affiliated with cricket, as a club member only.
- Recent experience of participating in board and/or committee meetings within sport or elsewhere.
- Experience of understanding and interpreting sports rules and regulations (e.g. as a member of a technical, disciplinary or appeals committee in a sport).
- Familiarity with the structures, rules and regulations of the various levels of leagues and competitions authorised by the ECB/NCCC or a willingness to build up a sound working knowledge.
- Ability to act impartially and in a fair manner.
- Experience in team and relationship management.
- Good communication and interpersonal skills.
- Ability to build and maintain strong, transparent relationships with key stakeholders.

- Ability to ensure decisions are made and actioned.

Desirable skills, experience and qualifications

- A professional legal background
- Qualified as an official and/or referee in a sport.
- Professional experience in mediation and/or dispute resolution.
- Experience as a board or committee member in a commercial, voluntary or public sector context

Time Commitment: The role of Chair/Vice Chair requires a commitment to chair meetings when required throughout the season.

Term of Office

The Chair and Vice Chair shall serve a minimum of a two year term with a maximum of three terms before a new Chair or Vice Chair is appointed by the RCAG.