



Role Profile & Person Specification

Chair of the Women and Girls Strategic Sub Group

Appointed by: Recreational Cricket Advisory Group (RCAG)
Responsible to: Recreational Cricket Advisory Group

Role Profile

Ensure the strategic sub group functions properly

- To plan and run meetings in accordance with its Terms of Reference.
- To ensure matters are dealt with in an orderly, efficient manner.
- To bring impartiality and objectivity to meetings and decision-making.
- To consider succession planning and diversity.

Ensure the strategic sub group is managed effectively

- To ensure the sub group members are agreed on the purpose and direction of the group and understand their roles within it.
- To ensure that there is effective and appropriate communication of financial information for the sub group relating to women and girls cricket.
- To provide proposals to the RCAG, for the investment of recreational monies in the budgetary process towards Women and Girls Cricket.
- To co-ordinate the sub group to ensure responsibilities for delivering the women and girls element of the recreational countywide plan are met.
- To help facilitate change and address conflict or concerns within the women and girls game, liaising with the Women and Girls Lead Officer and Community and Development Manager to achieve this.

Provide support and advice to

- Recreational Cricket Advisory Group
- The Community & Development Manager
- The Women and Girls Lead Officer

Person Specification

Qualities and Skills Required

- Good understanding of the recreational game in Nottinghamshire
- Recent experience of Chairing a Sports Club or League
- Good leadership skills.
- Good communication and interpersonal skills.
- Impartiality, fairness and the ability to respect confidences.
- Ability to ensure decisions are made and actioned.
- Tact and diplomacy.
- Understanding of the roles/responsibilities of recreational cricket in Nottinghamshire.
- Experience of organisational and people management.

Time Commitment: The role of Chair of the Women and Girls Strategic Sub Group requires a commitment to chair a minimum of 4 meetings of the Sub Group and attend 4 meetings of the Recreational Cricket Advisory Group (RCAG) per year.

Term of Office

The chair shall serve a minimum of a two year term with a maximum of three terms before a new Chair is appointed by the RCAG.